

Adult Education Advisory Committee
January 14, 2004
Utah State Office of Education
Room 241
10:00 A.M. – 12:00 NOON

Approved Minutes

PRESENT: Members: Kim Dohrer (Chair), Cindy Krueger (Chair Elect), James Andersen, Edith Mitko, Paula Oakey, Doug Ludvigson, Wayne Mifflin, Don Uchida (guest), Shauna South, Sandi Grant, Jeff Galli, and Gail Burningham (secretary)

EXCUSED: Norman Nakamura (Interim Past Chair), Steve Norton, Art Waller, Suzette Martellaro, and Dave Steele,

Welcome and Introductions

The Adult Education Advisory meeting was held January 14, 2004 at the Utah State Office of Education in Room 241. Kim Dohrer gave a welcome and had everyone introduce him or herself and state the group they represent.

Approval of the Minutes

The minutes from the December 10, 2003 meeting was reviewed. Changes are to be made to the date and time of the next meeting under the Adjourn section to reflect the correct date of the January meeting. Wayne Mifflin made the motion to approve the minutes with the correction. Cindy Krueger seconded the motion and the minutes were approved.

The Adult Education Advisory Committees By-Laws document was given to each member. Kim informed the committee of the reversal change in the order of Articles IV and V to facilitate readability. The changed composition of the committee, as voted on by the committee, has been given to Utah State Office of Education administration to be given to the Utah State Board of Education for approval.

Cindy Krueger (Chair Elect) informed the committee that because of a new position she has at Jordan School District and some health issues of her Mother's, she has decided not to serve as the Chair of this committee for this year.

There was some discussion about this and Jim Anderson was suggested to replace Cindy as the Chair for the year, however it was decided to wait a month before nominating him. Edie Mitko made a motion to retain Kim as chair for one more month and then have Jim nominated. Cindy seconded the motion and the motion passed.

Day on the Hill Planning

Walkway at the legislature description: Posters will be placed in certain areas with pictures and edited stories so that they are short and easy for legislators to read. All geographical areas of the state are to be represented. A power-point rolling ESL video can be showing. It was suggested that figures are also listed on posters showing the successes from the jails and GED information could also be listed.

Cliff Lyons at Horizonte is working on getting names and pictures for the walkway at the legislative sessions. He has sent an e-mail to the adult education directors and coordinators requesting information however he has not had a good response so far. The e-mail he sent to the directors and coordinators will be forwarded to the advisory committee. Jim said he thought the day for the walkway was February 26, 2004. If the walkway is the 9,10 and 11th as originally planned then the committee could visit the walkway site during February's meeting.

Timeline information for the "Day on the Hill".

- February 2nd as the day for the letters to the editors (Kim / Steve will write).
- February 2nd Meeting with Deseret News - Waiting to hear from the Tribune.
- Feb 9-10-11. Walk way. These dates were not certain. The date might be February 26th.
- February 17th Press release
- February 26th Students assigned to go to the legislature.
- February 26th Citizens Day – Jim has teachers and classes that can go. Shauna and Kim were also to assign to get some students there.
- Gastronomy is willing to host a luncheon meeting with key legislators, but this has not been scheduled yet.
- E-mail adult education directors and coordinators to encourage them to write letters to editors. Check to be sure small newspapers are included.
- Set up conference call with Jim, Kim, Loma and Dave.
- Shauna will contact Even Start for adult success stories for the walkway.
- Web site to send information to Cliff Lyons for the walkway is <http://horizonte.slc.k12.ut.us/profiles>

There are students who are coming on the 26th to meet with the legislature. Jim has students to represent urban who can come. Kim will recruit some from suburban and Shauna from rural. Dave will provide a script of anticipated questions with suggested answers for them.

Dave Steele's handout regarding the list of legislatures was distributed. Legislators who were pro education and those who were not were considered. Also discussed was getting the adult education position paper on our adult education web page. This page has various links to other adult education sites.

Other Business

There was some discussion regarding the four spreadsheets, e-mailed to directors, showing what funds might be if restored and what they might be if not restored. It was expressed that directors will report accurately if they feel the playing field is fair and that every one is reporting information the same, however there were obvious errors in these figures. Jeff said that districts are put in a position where they have to estimate data and they often under or over report their figures. Shauna said that URAD is submitted electronically and is used in the report automatically. She also said there should be an absolute cut off date for data reporting. It was felt that the data is not uniformly reported and therefore not accurate. An outside auditor has suggested the state have a statewide system so that all districts are using the same system.

There is a GED billboard sponsored by the Utah State Office of Education, which is advertising free GED. It gives the 800 information number as 1-866-GED for U.

Agenda Items for February Meeting

There will be an election for someone to serve as chairperson for the 2004 and the agenda for the director coordinator meeting to be held in March/April in Cedar City Utah will be discussed.

Adjourn

Kim called for a motion to adjourn the meeting. Cindy moved to adjourn the meeting and Wayne seconded the motion and the motion passed. The meeting adjourned at 12:00 noon. The next meeting will be held February 11, 2004 from 10:00 a.m. until 1:00 p.m. (lunch provided).